SCRUM MEETING WEEK (6)

:white_check_mark: Sprint planning checklist

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| --- | --- | --- |
| Preparation | Meeting | Follow up |
| ​​Preparing the final work for M2 | ​​Refinement of M2 Submission due Week 6  Discussions on future project structure | M2 Submission by Friday 2/16  Discussions within team for User Stories and Issue Distribution with new structure |

 Sprint team members

|  |  |
| --- | --- |
| Name | Role |
| Sulman Ali | Team Leader |
| Maki Benedicto | Team Member |
| Oscar Chung | Team Member |
| Mikael Sundstrom | Scrum Master |
| Nabhat Tanabunsombat | Team Member |
| Rohit Dandamudi - TA | TA Advisor |
|  |  |

 Sprint planning meeting items

Previous sprint summary

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| --- | --- |
| Sprint theme | ​​UML and Data Flow Diagram |
| Issues completed | UML Diagram, Data Flow Diagram, and Project Description |
| Issues left | None |
| Team Capacity | No issues hindering capacity |
| Summary | ​​Project description, UML diagram design, and rough data flow design diagram. Basic requirements were outlined and project overview/structure moving forwards was created. |

Details Current sprint

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| --- | --- |
| Start date | ​​ Feb 13th 2024 |
| End date | Feb 27th 2024 |
| Sprint theme | ​​Milestone Two Submission and User Stories |
| Team capacity | 100% |
| Issues capacity | 0% |
| Individual capacity | Nabhat Tanabunsombat – 100%  Maki Benedicto – 100%  Mikael Sundstrom – 100%  Sulman Ali – 100%  Oscar Chung – 100% |
| Potential risks | Overestimating possible issues capacity throughout the project |
| Mitigations | Reviewing each user story based on necessity and removing any unnecessary requirements |

 Sprint planning resources

* Kanban Board
* GITHub Repository
* Flask Resources
* Lucidchart
* One Drive